



Ampleforth College

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06 February 2026

Dear Year 12 Parents and Guardians,

We are very much looking forward to welcoming you to our forthcoming **Higher Education Conference and Careers Fair on Friday 13 March**, which runs from 9am – 4pm. Year 12 is an important year for exploring university and career possibilities and to plan ahead for the UCAS process to come. Please read the instructions at the end of this letter carefully to orient yourself ahead of the day and contact me on the email above to register your attendance.

The HEC is divided between morning seminars and an afternoon Careers Fair. There are four seminar slots available for the morning sessions, and various offerings in each. Parents may choose four seminars to attend, and this can be done either with or without your son or daughter. You will obviously cover more ground and gather a wider breadth of information if you divide and conquer, however I appreciate the value of attending some sessions together. It is also a good idea to have a backup session for each in case your first choice is oversubscribed when you arrive to the room.

Please look through the Draft Programme of Events, which will be sent to you and your children next week, and spend some time with your sons and daughters over the forthcoming Half Term to discuss the options available. Students will also be encouraged to look through it by their Tutors, and, upon their return to school will be required to select their choices for the day.

For further information, or any other queries, do not hesitate to contact me.

Best wishes and I hope you have an enjoyable and productive day in March!

Clare Tidmarsh

## JOINING INSTRUCTIONS

PLEASE READ CAREFULLY IN ADVANCE OF THE DAY

### Getting to Ampleforth

For directions, please use <https://what3words.com/couple.shoulders.autumn> or YO62 4EP for Sat Nav.

### Arrival and Registration

Car parking for the event will be at **St Hugh's House** (*P5 on Campus Map*) or the **New Music School** (*P4*).

**Registration** will take place in **Main Hall**, accessed via the south entrance (*No. 4 on Map*). Please make your way there for a **9am registration** by following signage and directions given by stewards on the day. **Name badges are compulsory at this event – please kindly return them to Main Hall at the end of the day (you will be issued with different badges for Parents Day on Saturday 14).**

### Programme of Events

The summary of timings for the Conference are as follows:

#### Programme

9.00am Parents arrival and registration in Main Hall

9.05am *Introduction from Head*

#### Seminars – 35 minutes long

9.15am – 9.55am **Seminar 1**

10.00am – 10.40am **Seminar 2**

10.45am – 11.25am **Seminar 3**

11.30am – 12.10pm **Seminar 4**

#### Afternoon Events

12.30pm Lunch in Main Hall

1.30pm Careers Fair for Parents & Y12 – Big Study and Big Passage

2.30pm Sixth Form Stories for Parents – Alcuin Room

3.30pm Tea in St Nicholas Common Room, off Main Hall

**Please arrive promptly for registration from 9am, and for Seminar 1, which commences at 9.15am**

### General Safety and Miscellaneous

**Vehicles** - Please always respect the 10mph speed limit, follow signage and instructions regarding safe parking.

**Out of Bounds** - Please respect the Out of Bounds areas and wear your visitor's badge, keeping it visible at all times.

**Fire** - There are no fire alarm tests planned during the HEC. *If you hear fire alarm*, please evacuate the building through the nearest fire exit (indicated by signage) to the fire assembly point listed on evacuation notices by exit doors. *If you discover a fire*, please leave the building immediately and activate a call point on your evacuation route. Do not re-enter until you are informed by a Fire Warden that it is safe to do so.

**First Aid** - We have nominated first aiders present at the conference. Please contact one of the HEC team who will be able to assist. In the event of a serious medical emergency, please dial 999 or (9)999 from an internal phone, give details and request an ambulance before contacting the HEC team.

**Incidents/Accidents and near misses** - Ampleforth is committed to providing a safe and secure environment for our staff, students and visitors. As part of this commitment, we ask that all incidents/accidents are reported in a timely fashion and all concerns for safety are reported through the appropriate channels. If you have an incident/accident or a near miss while at Ampleforth then please inform a member of the HEC team who will record the incident. If there is a serious accident, please dial 999 without delay.

### **Safeguarding**

Ampleforth College is committed to safeguarding and promoting the welfare of children and young people and requests that all staff, guests and volunteers support this commitment.

1. The link to our [Information for visitors can be found here](#).
2. Please refrain from using photographic equipment whilst at Ampleforth.
3. If you have any concerns for the safety of any student or adult at risk, please inform a member of the HEC team or our Designated Safeguarding Lead, Matthew Glendon-Doyle, Tel: 01439 766434.

### **Toilets**

Male and female toilets for parents are available near the Postgate Room which is located down the stairs from the Main Hall. **Please do not use the toilets marked Student Toilets.**

### **Other**

If you haven't already done so, please **let us know if you have any dietary needs or allergies**, or you are a blue badge holder and need any specific access requirements.

Any lost property should be taken to Reception.

For any problems before or during the conference please contact one of the following:

- Reception 01439 766000
- Clare Tidmarsh 01439 766838 / 0790 3685866
- Stevaan Hall 07402 966115
  
- In an emergency please contact:
  - 01439 766790 - Transport, Logistics & Security Manager
  - 01439 766829 - Security Office
  - 07803 239600 - Security Team (day)
  - 01439 766434 – Matthew Glendon-Doyle - Designated Safeguarding Lead

**Dogs** - Whilst we welcome guide dogs, we request that you don't bring pets on site.