



AMPLEFORTH COLLEGE

SPORTS PITCH AND GROUNDS KEEPING OPERATIVE

Job Description

JOB DESCRIPTION

A Sports pitch and Grounds Keeping Operative is responsible for maintaining and renovating sports surfaces to ensure they are suitable for use. Their duties include cutting, seeding, and lining pitches, pest and weed control, operating machinery, and carrying out renovations like scarification, aeration, and over-seeding. This is a physical outdoor role, working in all weather conditions to provide safe and high-quality playing surfaces for various sports. Carrying out duties in the most cost-effective and efficient way, demonstrating all due care to safer practice for children and for all relevant Health and Safety legislation.

Main Duties:

- To support during periods of absence of the Head Grounds Person
- Take ownership of daily workload working with the Head Grounds Person to develop upon best practice to look at continuous improvement to the grounds
- Preparing the pitches, courts and wickets for matches, to the standards required for competition level
- Maintaining sports pitches, including setting out and marking/over-marking pitches
- Operating safely all cutting and rolling machinery
- Basic servicing of grounds machinery ensuring maintenance records are kept up to date
- Maintaining and preparing the artificial pitches
- General site maintenance fence erecting and repairs, painting, emptying of general waste bins
- Available to assist with college events during and out of regular hours as required
- Clear leaves, snow, ice, moss and detritus as appropriate including treatment of surfaces with salt etc.
- Maintain the tress, hedges, gardens and planters as identified by the Head Grounds Person
- The maintenance and storage of all sports equipment, including goals and nets
- Notify the Head Grounds Person of any vandalism, defects or Health & Safety issues
- Maintaining cleanliness and general tidiness, and a litter free environment in the college grounds

- Ensure Health & Safety requirements and responsibilities are always met. Ability to assess your own risk of operation of equipment
- Driving Estate vehicle(s)
- Undertaking professional training as required (including on line TES Health and Safety etc)
- Be committed to safeguarding and promoting the welfare of children and adhere to and ensure compliance with the college Safeguarding Policy and procedures. Reporting any safeguarding concerns immediately.
- Any other jobs directed by the Head Grounds Person or their representative

PERSON SPECIFICATION:

Essential Qualifications and Experience

- COSHH knowledge
- Preparation, maintenance and development of outdoor grass sport facilities, cricket wickets and artificial sports surfaces
- A sound knowledge of working in a team responsible for the maintenance of lawns/grassed areas within the Estate
- An understanding of basic machinery maintenance of tractors and ride-on mowers
- Knowledge of using and maintenance of hand tools and basic light equipment
- An understanding of current health & safety regulations
- Full driving licence

Desirable Qualifications and Experience

- Worked in a large school or similar large-scale environment
- Horticultural experience with an interest in designing and maintaining attractive planting displays
- Significant recent experience of working within a sports ground's maintenance environment.
- Basic knowledge of setting cut, and the maintenance of cylinder mowers
- Good level of basic numeracy, literacy
- Chainsaw Certificate or be willing to attend the appropriate training course.
- Qualification in the safe use of pesticides or be willing to attend the appropriate training course
- Tractor Driving certificate or willing to attend the appropriate training course
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Essential Skills

- Good interpersonal skills
- Good written and oral communication skills
- Good customer service skills
- Ability to follow tasks through to completion

Essential Abilities

- Good time management
- Ability to work as a member of the team
- The ability to prioritise effectively, managing a busy diary and varied workload to meet demands and deadlines – multi tasking.
- Willing to be flexible and work outside core hours as required

Personal Qualities

- Ability to take initiative; a self-starter
- Good communication and interpersonal skills with the ability to inspire confidence and form relationships quickly
- Eye to detail always ensuring the highest level of service
- Ability to continually update one's own professional knowledge
- Calm, even tempered, responsible and reliable
- Ability to work the required hours

Line Manager -Head Grounds Person

Counter-signing Officer for the annual Professional Review- Head Grounds Person