



Person Specification: Chef Criteria	Essential	Desirable
Experience and skills		
Good experience in a variety of roles in a catering environment	✓	
Have worked in a high volume, fast paced kitchen such as within education, restaurants or hotels	✓	
Relevant food safety and catering health and safety qualification	✓	
Have a genuine passion for high quality, fresh food and delivering excellent customer service	✓	
Food safety management systems	✓	
Full driving license (manual)	✓	
Experience as Chef in a high-volume establishment		✓
City and Guilds 706 Level 1 & 2, Level 2 Diploma in Professional Cookery or equivalent		✓
Proven track record of hospitality and function delivery		✓
Educated to at least secondary level/ further education; good level of basic numeracy, literacy and IT skills in order to support menu and recipe panning, stock control and staff management through effective communication		✓
Level 2 Award in Food Safety		✓
First Aid Qualification		✓
A basic COSHH award		✓
Skills & Abilities		
Excellent interpersonal skills	✓	
Excellent written and oral communication skills	✓	
Excellent customer service skills	✓	
Excellent organisational skills and a proven ability to manage and supervise teams	✓	
Ability to follow tasks through to completion	✓	

Skills in ICT being proficient in the use of Microsoft Excel, Outlook and Word	✓	
Good time management		
The ability to prioritise effectively, managing a busy diary and varied workload to meet demands and deadlines – multi tasking.		
Personal		
Ability to take initiative; a self-starter	✓	
Smart and professional appearance at all times	✓	
Physically fit to carry out operational catering activities in any part of the School Estate	✓	
The ability to think both strategically and tactically	✓	
Good communication and interpersonal skills with the ability to inspire confidence and form relationships quickly	✓	
Eye to detail ensuring the highest level of service at all times	✓	
Ability to continually update one's own professional knowledge	✓	
Calm, even tempered, responsible and reliable	✓	
Ability to work the required hours	✓	

Probationary period: 6 months.

Notice period: One month.