



## **Ampleforth College**

### **The Role of Parent Representatives**

Each Year Group in a House has a parent representative who is asked by the Houseparent to take up the role. This entails:

- Improving communication between the school and parents
  - Termly, online meetings with your Houseparent and the other Year group reps
  - Annual meeting with the Senior Leadership Team (the night before Parents' Day). Please contact your fellow parents in advance to see if there is anything they would like raised. The School will take Minutes and share these afterwards
- Arranging social events for parents to meet and get to know each other. A much valued tradition is to organise supper in a local pub the evening before Parents' Day (dates are on the Portal under School Information)
- Helping new parents settle in and answering questions about school life
  - Year 8, 10 & 12 Reps are encouraged to come slightly early at the start of new academic year to help greet new parents (largest new intakes are in Years 7, 9 & 12)
  - Contacting any in-year new starters to support them
- Signposting new parents to the weekly update, Portal, and Calendar as key information sources and pointing out important annual events such as Parents' Days and Exhibition
- Encouraging parents to share their contact information on the Parent Directory (home page on the Portal) so you can contact them. As the Portal is password protected this information is not available publicly.

As many of our parents live far away, Parent Reps are also encouraged to work with Reps in other Years / Houses to organise informal social events around the UK and in other countries to help build a sense of the Ampleforth community.

September 2022