



Dear Year 12 Parents,

Higher Education Conference and Careers Fair – Friday 8th March - 09:00 to 15:30

Year 12 is an important year for exploring university and career possibilities and to plan ahead for the UCAS process to come. Students, therefore, attend regular careers lectures in which they receive first hand accounts from a range of speakers in a variety of sectors. Time is also given to research universities and careers online, using our Unifrog and Morrisby platforms. They are encouraged to keep a journal designed to help them reflect upon their academic work and cocurricular activities, and are supported by regular and bespoke tutorials.

On Friday 8th March they will attend a Higher Education Conference and Careers Fair here at Ampleforth to which Year 12 parents are also invited. This will take place from 09:00 to 15:30 and we would be delighted if you could join us. During the morning session, yourselves, students from both Ampleforth College and local state schools, are invited to choose four seminars from a wide range of subjects such as 'The Cambridge University System', 'Careers in Medical Science', 'Degrees in Economics', 'Studying for a Professional Business Diploma', and many more. In the afternoon, parents and students attend a Careers Fair where you will be given the opportunity to speak to delegates representing approximately 40 universities and organisations. You are also invited to listen to our 'Sixth Form Stories' during which a group of our current Year 13 Students talk you through their further education decision making process and onward journey after Ampleforth.

I would be grateful if you could **register your attendance** at the conference and advise of any dietary requirements by contacting me at cmt@ampleforth.org.uk. The seminar timetable will be made available to you nearer to the time. You can attend seminars individually, or together with your son or daughter. You will obviously cover more ground if you divide and conquer!

We very much look forward to welcoming you back to the valley and hope you have an enjoyable and productive day.

Best wishes,
Clare Tidmarsh

Careers Events Coordinator
Careers & Vocation Department
Ampleforth College
07903685866
cmt@ampleforth.org.uk



PLEASE READ THE FOLLOWING INFORMATION CAREFULLY IN ADVANCE OF THE DAY:

Getting to Ampleforth

For directions, please use <https://what3words.com/couple.shoulders.autumn> or YO62 4EP for Sat Nav.

Arrival and Registration

Car parking for the event will be at **St Hugh's House** (*P5 on Campus Map*) or the **New Music School** (*P4*).

Registration will take place in **Main Hall**, accessed via the south entrance (*No. 2 on Map*). Please follow signage and directions given by stewards on the day. Name badges are compulsory at this event.

Programme of Events

The summary timings for the Conference are as follows. Please note that this year's timings have changed slightly from previous years:

Programme

8.45am	Delegates arrival and registration in Main Hall
9.00am	Parents arrival and registration in Main Hall
9.05am	<i>Students whose parents are attending may go to Main Hall prior to Seminar 1</i>
9.45am	Visiting Schools arrival via Big Passage

Seminars

9.15am – 09.55am	Seminar 1
10.00am – 10.40am	Seminar 2
10.45am – 11.25am	Seminar 3
11.30am – 12.10pm	Seminar 4

Afternoon Events

12.15pm	Lunch on Upper Floor Refectory
1.30pm	Afternoon Careers Fair for Parents – Big Study and Main Hall
2.30pm	Sixth Form Stories for Parents – Alcuin Room
3.30pm	Tea in St Nicholas Common Room, off Main Hall

Please arrive promptly for registration from 9am, and for Seminar 1, which commences at 9.15am

Wifi Reception

Mobile reception is very poor in the valley. If you wish to use Wi-Fi while you are at Ampleforth College on Thursday and/or Friday, please connect to **HEC SSID, and the password will be HEC2024!** Wi-Fi cannot be guaranteed campus wide, and you may not be able to access it from your seminar room, so please bear that in mind. In accordance with Ampleforth College Acceptable Usage Policy, internet access is filtered and monitored for security and safeguarding purposes.

General Safety and Miscellaneous

Vehicles - Please always respect the 10mph speed limit, follow signage and instructions regarding safe parking.

Out of Bounds - Please respect the Out of Bounds areas and wear your visitor's badge, keeping it visible at all times.

Fire - There are no fire alarm tests planned during the HEC. *If you hear fire alarm*, please evacuate the building through the nearest fire exit (indicated by signage) to the fire assembly point listed on evacuation notices by exit doors. *If you discover a fire*, please leave the building immediately and activate a call point on your evacuation route. Do not re-enter until you are informed by a Fire Warden that it is safe to do so.

First Aid - We have nominated first aiders present at the conference. Please contact one of the HEC team who will be able to assist. In the event of a serious medical emergency, please dial 999 or (9)999 from an internal phone, give details and request an ambulance before contacting the HEC team.

Incidents/Accidents and near misses - Ampleforth is committed to providing a safe and secure environment for our staff, students and visitors. As part of this commitment, we ask that all incidents/accidents are reported in a timely fashion and all concerns for safety are reported through the appropriate channels. If you have an incident/accident or a near miss while at Ampleforth then please inform a member of the HEC team who will record the incident. If there is a serious accident, then please contact the HEC team immediately who will consult with other parties to take control of the incident.

Safeguarding

Ampleforth College is committed to safeguarding and promoting the welfare of children and young people and requests that all staff, guests and volunteers support this commitment.

The College Child Protection and Safeguarding Policy and Procedures, which provides further detail, is available at: <https://www.ampleforth.org.uk/college/our-school/safeguarding>

Please refrain from using photographic equipment whilst at Ampleforth.

If you have any concerns for the safety of any student or adult at risk, please inform a member of the HEC team or our Designated Safeguarding Lead, Alastair Dunn, on 07896 006862 (see posters in public areas of the school).

Toilets

Male and female toilets for parents are available near the Postgate Room which is located down the stairs from the Main Hall. **Please do not use the toilets marked Student Toilets.**

Other

If you haven't already done so, please **let us know if you have any dietary needs** or you are a blue badge holder and need any specific access requirements.

Any lost property should be taken to Reception.

For any problems before or during the conference please contact one of the following:

- Reception 01439 766000
- Clare Tidmarsh 07903 685866
- Stevaan Hall 07402 966115

- In an emergency please contact:
 - 01439 766790 - Transport, Logistics & Security Manager
 - 01439 766829 - Security Office
 - 07803 239600 - Security Team (day)
 - 07896 006862- Alastair Dunn - Designated Safeguarding Lead

Dogs - Whilst we welcome guide dogs, we request that you don't bring pets on site.